

Pronto-Xi Fixed Assets

IN BRIEF

Delivery: Instructor Led

Duration: ½ day

Class size: 10 Students Max.

Cost: \$350.00 per person + GST

Inclusions: Certified instructor, comprehensive course manual, individual computer access and refreshments.

Prerequisites: Attendees must have been working with Pronto-Xi for at least three months, or alternatively have completed a Pronto introductory session. They must also be familiar with the principals of assets and depreciation.

Products Covered:
Pronto-Xi

Course Description

This course covers all aspects of setting up an asset register, interfacing the various operations to the general ledger, processing all types of asset transactions, including depreciation, and take up of existing assets.

This course contains a combination of demonstrations and hands-on exercises designed to help users achieve competency when working with the fixed asset register.

Audience

This course will benefit staff responsible for the fixed assets register, including recording details and running depreciation.

Objectives

On completion of this course, attendees should understand how to set up a fixed asset register, and process all transactions such as acquisitions, disposal, revaluations, transfers and depreciation that relate to the maintenance of a fixed assets register.

Topics Covered

- Defining the asset register
- Asset acquisitions
- Taking up existing assets
- Depreciation
- Other transactions
- Maintenance and enquiries
- Reports including analysis of tax reconciliation and variation reports

Other Workshops Available:

- Accounts Payable
- Accounts Receivable
- Customised Pricing
- End of Year
- General Ledger
- Inventory
- Local Purchasing
- ODBC
- Payroll
- Roles & Securities
- Sales Order Processing
- Spreadsheet Financial Reporting
- SQL
- Warehouse
- and more.....

